

VOLUNTEER DEVELOPMENT CALENDAR 2012

Monday 23rd January

- Lawson Office Volunteers Meeting
10.00am to 12.00 noon at 31 Hay St Lawson

Wednesday 25th January

- Penrith Office Volunteers Meeting
10.00am to 12.00 noon at 99 Cox Ave Kingswood

Wednesday 15th February

- **First Aid For Seniors**
9.00am to 3.30pm at 99 Cox Ave Kingswood

Wednesday 22nd February

- *Being an effective volunteer* -new volunteers
9.30am to 12.30pm

Friday 9th March

- **Work Health & Safety- Workcover** all volunteers

Friday 18th May

- **Assisting Techniques**— Carers & Drivers

Friday 29th June

- **Mid Year Gathering**—11.00am all volunteers

Wednesday 11th July

- *Being an effective volunteer*- new volunteers
9.30am to 12.30pm

Friday 10th August

- **Low Risk driving** - Volunteer Drivers
9.30am to 12.30pm

Friday 7th September

- **Customer Service & Communication**—
9.30am to 12.30pm –all volunteers

Wednesday 19th September

- *Being an effective volunteer*— new volunteers
9.30am to 12.30pm

Friday 5th October

- **Universal Health Precautions**
all volunteer drivers and carers 9.30am to 12.00 noon

Wednesday 24th October

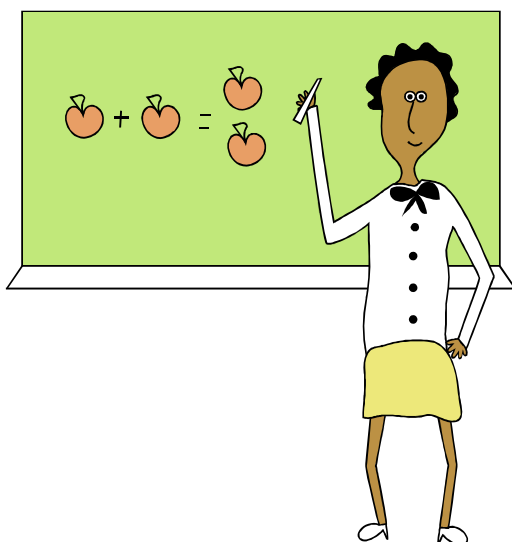
- **Work, Health & Safety** 9.30am to 12noon

Friday 16th November

- **First Aid for Seniors** 9.00am to 3.30pm

Friday 14th December

- **End of Year Celebration**— everyone



Venue for all training (except 23/1/12) will be 99 Cox Ave Kingswood

Training is fun, an opportunity to share and learn new skills, meet friends and ***is a requirement*** of your job role.

Please ring and book early .

Morning Tea and/or Lunch and Transport provided.

Information re Parking in Penrith will be given at time of booking with Sharon

4759 2403 or 4722 3083